

## Hope Community School

### Behaviour Policy: Supplement September 2020 to account for Covid-19

The key purpose of this document is to keep all members of our community safe.

#### Drop Offs

Your child will be allocated a drop off and pick up time to reduce social contact.

Children are to enter using their allocated gate and walk to their allocated classroom. On arrival they will wash their hands

The Department for Education and the School recognises that our youngest children in the School will be less likely to be able to social distance, however, whenever possible pupils will be instructed to maintain social distance from staff and other class bubbles.

#### Pick Up

No adult can enter any part of the building, unless specific arrangements have been made to do so, when meetings will take place at a safe distance. Adults and children using the main gate are asked to enter the site at that point and then exit by the bike store gate, near the Memorial Garden.

#### Arrival in School

Pupils are to walk to their allocated classroom. They will then be welcomed by a member of staff who will direct them to wash and dry their hands or to use hand sanitiser.

#### Daily Routines

Pupils are to walk around the school, following the markings, one way arrows and adult's instructions to stay safe at all times.

Children are to remain in their class bubbles at all times and not mix with children from other groups, either around the site or in the playground.

Pupils are not to touch the adults. Adults may need to touch children for first aid reasons, when PPE will be used.

The number of children using a washroom will be limited. After using the toilet, the child must flush the toilet, then wash and dry their hands.

Pupils must tell an adult if you are experiencing symptoms of coronavirus, or other illnesses. Pupils who present with symptoms of coronavirus will be isolated until a parent can collect them from school.

Pupils need to follow the 'catch it, bin it, kill it' routine if they need to cough, sneeze or blow their nose. If needs be, pupils are to cover their mouths if coughing, to sneeze into their arms, and blow their nose on a tissue which then needs to be placed in a bin. Children are asked to bring tissues with them, however, staff will provide these if required.

At no time children should cough or spit at any other person, or on to the ground or another surface. Children doing this will be dealt with according to the Behaviour plan shown below.

### In the Classroom

Pupils are to remain in their allocated seat, they are not to walk around the room unless directed to do so by a member of staff.

Pupils are to only use the stationery from their individual named packs supplied by the school.

Pupils may only share the items/ resources that staff have allocated to them.

Pupils must wash their hands before they eat any food.

Water fountains have been cordoned off.

Children are to bring a named water bottle to school each day, which need to be returned home and cleaned on a daily basis.

Pupils are not to share their drinks bottle with any others.

If a water bottle needs to be refilled, ideally the child should do this, however, if they are unable, an adult will refill it, having first washed their hands, after which the bottle is wiped down and returned to the child, without making personal contact.

Pupils are not to bring any personal items into school apart from a named water bottle and prescription glasses, homework bag, reading record, homework, and PE kit. All other items must be left at home.

Any child requiring personal medication, such as inhalers, must bring this to school in a labelled container.

Pupils are to wash their hands regularly during the day.

Teachers should make sure they wash their hands and surfaces, before and after handling pupils' books.

### Playtimes

- Pupils are to keep themselves and others safe at all times.
- Pupils are allowed to play with children in their own bubble, but they are not allowed to make contact with other children in school.

- Children are not to play physical games with each other, whereby they are in close contact of each other's faces; play fighting is not allowed.
- Children must stay in their allocated spaces in the playground or around the school.

### Emergency Evacuation of the building

Emergency evacuations are to take place following social distancing principles as far as is reasonably practicable between the class bubbles.

### First Aid

Staff will use PPE provided for any first aid that requires physical contact. Where possible, children will be supervised to deal with their own first aid needs, for example, a child washing a grazed hand.

### Intimate Care

Staff will use PPE to support any pupil who is in need of support with emergency intimate care. However, individual risk assessments will be undertaken for any child who routinely needs such support before the child returns to school.

### Positive Handling

Under the current Covid-19 situation restrictive physical intervention or positive handling, should be avoided. If it cannot be avoided, staff are to wear PPE.

### Rewards

The school's focus on praising children who demonstrate a positive attitude to learning and conduct will remain in place. Praise and 'achieving success' recognition can be given to any child who, in an adults' judgement, has worked well, completed work to a high standard or made a positive contribution to the school, including keeping themselves and others safe and showing respect for others.

Rewards may include:

- in class celebrations of children showing respect by keeping themselves and others safe, shown on recognition boards or reward ladders.
- Dojo Points issued for when an individual or whole class works well and accumulated points go towards scale class / individual rewards.
- Lovely Hats Collectives

Behaviour Plan: responding to incidents related to the Covid-19 and keeping safe at this time.

To support children at this time, on a daily basis, and throughout the day staff will make the expectations of school life explicit, by reminding them of how they can keep themselves and others safe. Where appropriate staff will use social stories to reinforce these expectations.

	Step	action
1	Reminder	A clear verbal reminder of the safety rule is given e.g. to wash their hands, to not touch another child's equipment. Please note that staff will aim to social distancing even if they are speaking to an individual.  If a child has touched another child's equipment, this will need to be cleaned, either immediately or at a more suitable time.
2	Formal Caution	A clear formal caution is given that they are putting themselves and others at risk. Please note that staff must maintain social distancing even if they are speaking to an individual.
3	Last chance	Child is removed from the classroom and sent home and the timing of their return will then be discussed and agreed by both parents and Senior Leaders.
		For more dangerous behaviours: such as spitting, coughing at, purposefully touching someone else's face, or mouth who is not in their class bubble, the child will be dealt with under step 3.

Poor behaviours such as children making inappropriate jokes or comments about someone else having Covid-19 will be dealt with under the standard behavior steps.

Individual risk assessments

An individual risk assessment will be drawn up for a child if they have an individual behavior plan in place or the school deems it to be necessary due to the behavior of the child. Any risk assessment will be discussed with the parents of the child.

4/9/2020