



Dear Parent/Guardian

8/11/2019

**Parent Local Council Member Vacancy**

There is currently one vacancy to represent the parent body on our school’s Local Council and I am writing to invite nominations to fill the vacancy.

Local Council members are vital to the effective running of the school and it is a means of giving worthwhile service both to the school and the community. You do not need experience, just interest, enthusiasm and commitment to making a positive contribution to children’s education as part of a team.

Parents with children at the school are eligible to become a parent council member, and can stand to be elected by other school parents. Parents who work more than 500 hours a year for the school cannot stand as parent council members.

I hope you will consider applying for the vacancy and if you do, please complete the slip below or email the school office at enquiries@hopecommunityschool.org and you will be sent an application form. The closing date for the **return** of the application form is **Friday 15<sup>th</sup> November at 9am**.

If there is more than one nomination for this one vacancy, then the Local Council will look at the application forms received and cross reference that with the skills audit of the Local Council to create a shortlist based on the needs of the Local Council. An election will be held and each parent will be sent voting papers which include the candidates’ election statements. The voting paper will be given to you via your child’s bookbag.

If you would like further information, please contact Lynn Mason, the chair of the School council or speak to Mel Foreman, a current Parent member of the School Council.

Yours sincerely

Mrs A Wood, Principal

---

IF YOU WISH TO PUT YOUR NAME FORWARD FOR **ELECTION AS A PARENT COUNCIL MEMBER**,  
PLEASE COMPLETE AND RETURN TO THE OFFICE

I wish to put my name forward for election as a Parent Local Council Member.

Name: .....

Parent to (child’s name\_: ..... Year .....

Address: .....